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**Л.Н. ГУМИЛЕВ АТЫНДАҒЫ  
ЕУАЗИЯ ҰЛТТЫҚ УНИВЕРСИТЕТІНІҢ  
АКАДЕМИЯЛЫҚ САЯСАТЫ**

**АКАДЕМИЧЕСКАЯ ПОЛИТИКА  
ЕВРАЗИЙСКОГО НАЦИОНАЛЬНОГО УНИВЕРСИТЕТА  
ИМЕНИ Л.Н. ГУМИЛЕВА**

**ACADEMIC POLICY  
OF THE L.N. GUMILYOV EURASIAN NATIONAL UNIVERSITY**

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## 1. BRIEF DESCRIPTION OF THE ACHIEVEMENTS OF THE UNIVERSITY

The L.N. Gumilyov Eurasian University was founded by the Decree of the President of the Republic of Kazakhstan N.A. Nazarbayev No. 2996 of May 23, 1996.

Since October 24, 2000, by the Government Decision No. 1589 it has been reorganized into the L.N. Gumilyov Eurasian National University.

In accordance with Presidential Decree No. 648 of July 5, 2001, ENU was given a special status *“for a significant contribution to the formation, development and professional becoming of the individual on the basis of national and universal values, achievements of science and technology”*.

### ***International recognition and achievements:***

- awarded the prestigious international medal “United Europe” (Oxford, 2005);
  - acknowledged by the International Socrates Award for Contribution to the Intellectual Development of Modern Society (Oxford, 2006);
  - awarded with the golden star “The Best Company of the CIS” (Moscow, 2007);
  - accredited by the Higher Accreditation Committee of Non-Jordanian Higher Education Institutions (Hashemite Kingdom of Jordan, 2009);
  - included in the “Top 401-450” in the international ranking “QS World University Rankings”;
  - 51st position in TOP-50 young universities of the world in the new rating “QS Top Universities Under 50”;
  - 33 position in the ranking “QS Emerging Europe and Central Asia”;
  - included in the list of the best universities in the CIS countries in the rating of the universities of the Commonwealth of Independent States;
  - 1-2 positions among the Kazakhstani universities in the “Eurostandard” rating of the European Scientific and Industrial Chamber;
  - leading positions among Kazakhstani universities in the ranking of sites of world universities “Webometrics” (1598 position in June 2016);
  - an award of the Economic Council of the Commonwealth of Independent States in the nomination “Services” for achievements in the field of product quality and highly effective methods of quality management (2014);
  - Laureate of the Prize of the President of the Republic of Kazakhstan “Al-tynSapa” in the nomination “The best Enterprise Providing Services” (2012);
  - International cooperation is carried out with foreign universities, research centers and other scientific organizations of the countries of the European Union, America and Oceania, Asia and Africa, CIS countries, international research and educational funds, embassies and missions in Kazakhstan.
- ENU is a participant of the Network University of CIS countries and the Shanghai Cooperation Organization University. In 2013, the Chair of the Assembly of the People of Kazakhstan and the UNESCO Chair were opened in the ENU. The main focus of these chairs lies in the field of interethnic and interreligious tolerance.



## 2. GENERAL REMARKS

*Academic policy* of the L.N. Gumilyov ENU is a system of standards and rules for the planning and management of educational, scientific and academic activities and effective organization of the educational process aimed at ensuring the quality of educational services.

*Academic policy* of the L.N. Gumilyov ENU is based on the Mission, vision, quality policy and internal standards of quality assurance of education, which determines the effective organization of the educational process for higher and postgraduate education programs with the aim of ensuring integration into the European Higher Education Area.

*Academic policy* is developed in the context of the Plan for the Implementation of the Development Strategy of the L.N. Gumilyov Eurasian National University for the years 2017-2020, which in turn defined the academic strategy.

*Academic strategy* of the university contributes to the elaboration and development of universal models of education programs in terms of priorities for the implementation of State programs for the development of education for the years 2016-2019 and “Modernization of Economy 3.0. Global Competitiveness” in order to improve the quality of human capital.

*Academic strategy* is an important tool in training qualified specialists of higher and postgraduate education in the framework of a new model of economy.

The implementation of academic policy provides for the development of *academic tactics*, which implies the effectiveness of planning and organizing the educational activities of the university.

*Academic policy:*

- determines the academic values of the educational process;
- describes the nature of the organization of the educational process at the university;
- determines the order of structuring of education programs;
- provides effective management of the learning and teaching process;
- establishes internal standards for quality assurance of learning and teaching;
- realizes the principles of academic mobility.



### 3. ACADEMIC VALUES OF THE UNIVERSITY

*Academic values* of the L.N. Gumilyov Eurasian National University are aimed at improving the quality of the educational process by ensuring the following factors:

- unity of educational and research processes;
- academic freedom in the formation of the content of education programs;
- academic honesty;
- freedom to choose a trajectory of learning and area of research;
- responsibility for quality and learning outcomes;
- promoting the growth of innovation;
- professional competence;
- competitiveness of graduates;
- protection against any kind of intolerance and discrimination against students, faculty and university staff.

#### *Academic values of the L.N. Gumilyov ENU*

- *Faith in the power of ideas and intellect.*
- *Aspiration for perfection of professionalism and responsibility.*
- *Academic honesty and freedom.*
- *Tolerance and patriotism.*
- *Action in integrity.*
- *Development of corporate culture.*

Academic honesty of the faculty, staff and students is an important value of all the activities of the university.

*Academic honesty* is a set of values and principles that develop personal integrity in learning and evaluation and / or a worthy behavior when performing written tests, examinations, essays, studies, presentations.

Policies and procedures relating to academic integrity in the educational process are set out in “The Code of Business Ethics of the Faculty, Staff and Students” (approved on April 23, 2014 with changes and additions), in “The Code of Honor and Conduct of the L.N. Gumilyov ENU Student” and “The Code of Corporate Culture of the Faculty and Staff of the L.N. Gumilyov ENU” (approved on September 28, 2017).



#### 4. ACCOUNTING OF VALUES

Realization of academic values is determined through the inclusion of values in the organization of the education process, scientific research, educational work and other types of activities. Academic values are also realized in the following types of activities:

- formation of the organizational structure of the university;
- development of academic calendars;
- development of the content of education programs;
- development of education programs in the framework of the State Program for Industrial and Innovation Development;
- development of content of the curriculum disciplines;
- development of a Plan for the development of education programs;
- formation of the model of a graduate;
- management of the education program;
- development of a catalog of elective disciplines;
- integration of education, science and production;
- internationalization of education programs;
- planning of the academic structure;
- formation of the faculty;
- formation of the student enrollment;
- participation in research projects;
- information management;
- informing all interested persons (students, parents, employers, associations, institutions and organizations);
- formation of a group of tutors and advisers.



## 5. ORGANIZATION OF THE EDUCATIONAL PROCESS

The organization of the educational process is based on the principles of credit technology training which is designed to build the students' abilities for self-education and self-realization based on the selection of the educational trajectory within the planning of educational process and accounting of the volume of knowledge in terms of credits.

### ***General parameters of credit learning technology:***

- introduction of a credit system for assessing the workload of students and teachers for each discipline;
- academic freedom;
- three-level system of education;
- freedom in choosing the educational trajectory;
- freedom in choosing a teacher;
- use of a score-rating system for evaluating academic achievements for each academic discipline;
- academic mobility;
- accreditation of education programs;
- European Diploma Supplement;
- European system of transfer and accumulation of credits (ECTS);
- involvement in the educational process of advisers who assist students in their choice of the educational trajectory

In the organization of the educational process an important role is played by the ***adviser*** whose duties include the formation of students' interest in education programs and focused help in the proper planning of the educational trajectory.

The activities of the advisers are regulated by the “Provisions on the Adviser’s Activities at the L.N. Gumilyov Eurasian National University” P ENU 08-11 dating September 04, 2011.

The organization of the educational process is continuously associated with admission to university, registration in academic disciplines, transfer and reenrollment.

***Enrollment in university by levels of education*** is carried out through the placement of the state educational demand (educational grants), as well as payment of tuition at the expense of students' own funds and other sources.

Admission is carried out according to applications of applicants on a competitive basis in accordance with the points in the certificate issued on the basis of the results of the unified national testing (hereinafter referred to as “UNT”) or integrated testing, and for postgraduate education programs – on the basis of entrance examinations in a foreign language and a major.

Admission in specialties that require special or creative training is carried out taking into account special or creative examinations.

Admission of students to the university for training on a fee basis is carried out through a contract and if there are at least 65 points obtained according to the results of UNT, comprehensive testing, repeated comprehensive testing for all education programs of the bachelor degree.

Submission of documents is carried out through the automated system AIS “Platonus” in online mode.

The organization of admission is regulated by the “Rules for Admission to the L.N. Gumilyov Eurasian National University” P ENU 08-17 dating May 6, 2017.





***Enrollment in academic disciplines*** is carried out by students on the basis of the order on their enrollment in the university for the selected education program and is organized by the office registrar and advisers.

The enrollment in the disciplines is based on the following principles:

- independence of the choice of the educational trajectory;
- freedom in choosing a teacher;
- responsibility for compiling an individual curriculum (hereinafter referred to as IC).

Freedom in choosing a teacher is carried out by presentation of academic disciplines by the faculty at the adaptation week.

Organization of the enrollment in the academic disciplines is carried out during the adaptation week which is reflected in the academic calendar.

The IC of the student is aimed at ensuring high-quality implementation and acquisition of credits in the disciplines provided for by the educational program.

The IC is formed on the basis of the education program and the catalog of elective disciplines and is approved by the dean of the faculty.

Educational achievements of the student for the entire period of studies are monitored and regulated by the office registrar.

***Academic transfer*** of students from one course to the next one is carried out in accordance with the transferable grade established by the Academic Council of the University and / or with the development of the appropriate number of credits provided for in the education programs at the relevant training courses and irrespective of the second year of study.

The student has the right to refuse (to drop out) from the training according to his/her chosen education program:

- of their own free will;
- for health;
- due to financial difficulties;
- due to transfer to another university.

***To resume*** to a further course of education for students is determined by taking into account prerequisites.

Individuals who have previously studied at the university can be rehabilitated in the former or other educational organization and can form a new trajectory of learning.

An obligatory condition to be resumed at the university is completion by students of one semester. The issue of being resumed is considered only on the basis of students' personal application.

The organization of the educational process is regulated by the "Provisions on the Organization of the Educational Process on the Credit Learning Technology at the L.N. Gumilyov Eurasian National University (higher education – bachelor and postgraduate education – master and doctoral studies)" P ENU 08-16 dating 06.09.2016.



## 6. EDUCATION PROGRAMS

Education programs for all levels of education are designed to develop and evaluate the *formation of competencies* based on cycles of educational disciplines that the university deems necessary for effective *impact and influence in the labor market*. This is achieved through the *structuring (planning) of education programs*, taking into account the requirements of employers, including *learning outcomes* that are directly relevant to specific disciplines of mandatory and elective components.

Education programs are implemented at three levels of education– bachelor, master, doctoral degrees, which are *accredited by national* (IKAQAE and IAAR) *and international (ASIIN and ACQUIN) agencies* (reference to the university’s website for a list of specialties and accredited programs).

**Development of education programs** is carried out on the basis of:

- national frameworks for qualifications;
- sectoral framework of qualifications;
- professional standards;
- standard curricula;
- standard education programs;
- catalog of elective disciplines.

When developing working curricula for the academic year, the IC of students and the catalog of elective disciplines are taken into account (*reference to the Instruction for the Development and Approval of EP ENU 22-16 dating May 6, 2016*).

In the development of curriculum disciplines, an important requirement is the *Academic integrity* – the practical orientation of courses (disciplines), the teaching experience should be designed so that students from the first year of studies can study in an atmosphere based on the principles of academic ethics, proper recognition, academic honesty and avoiding plagiarism. For each discipline, should there be developed and analyzed assessment frameworks as well as evaluation policies to ensure academic integrity.

An important component in the development of education programs is *the participation of students, faculty, employers and all interested persons* (*reference to the Instruction for the Development and Approval of OP ENU 22-16 dating May 6, 2016*).

**Educational programs are aimed at:**

- obtaining the amount of special knowledge (competences), skills, techniques and competences to be mastered;
- acquisition of the required number of credits;
- development of critical thinking and solution of situational problems;
- oral and written communication;
- information and digital literacy;
- ingenuity;
- cultural competence;
- interdisciplinary efficiency;
- complex professional, ethical and personal identity.

These competences should be introduced into education programs in such a way that students can:

- apply and continue developing knowledge of the disciplines on the “lifelong learning” principle;
- learn, effectively and creatively respond to new challenges;
- productively, jointly and openly work in different groups and within different cultural boundaries;



- work effectively in interdisciplinary (including inter-professional) fields;
- create broader prospects for further personal growth, for innovative vision and more contextual and systemic forms of mutual understanding;
- strengthen integrity, trust and personal resilience, as well as opportunities for solving problems and uncertainties;
- effectively implement professional and social responsibility and make a positive contribution to the life of society.

The university’s competencies, which the graduate must possess, and their goals are set out in Table 1.

**Table1**

<b>Competencies</b>	<b>Purpose</b>
General disciplinary knowledge	For application and further development of disciplinary experience
Language	For productive joint and open work in multinational groups and in the extra-cultural framework
Interdisciplinary	For effective work in interdisciplinary (inter-professional) conditions and development of a broad perspective, for further personal growth, for innovative vision and more contextual and systemic forms of mutual understanding
Professional	To strengthen integrity, trust and personal perseverance and the ability to cope with problems and uncertainties
Entrepreneurial	To form knowledge in the field of theory and practice of entrepreneurship and create students’ own business
Impact	Effective implementation by graduates of professional competencies in order to better solve complex issues that cover different areas of knowledge
Skills: <ul style="list-style-type: none"> <li>• critical thinking and problem solution;</li> <li>• communicative;</li> <li>• information and communication;</li> <li>• legal.</li> </ul>	Increasing the effectiveness of the acquired experience, as well as its application in the study of new professional problems, creativity in their solution

Guidelines for the organization and conduct of effective practices for the development of competences and communication skills, depending on the specialties, are set out in education programs.

***Inclusive education.*** Education programs are available *for students with disabilities*, so the use of distance education technologies is envisaged in order to minimize barriers to education caused by lack of time, schedule and other difficulties.



## 7. IMPROVEMENT OF EDUCATION PROGRAMS

Improvement of education programs is carried out in terms of *internal quality assurance standards* that are designed to regulate the academic process in the context of credit technology education and to achieve learning outcomes based on:

1) organization of the educational process, including all types and forms of studies, involving educational and scientific laboratories, a scientific library, educational innovative teaching technologies that contribute to the achievement of learning outcomes and skills;

2) the influence of teachers and their ability to engage students in the learning process (*student-centered learning*);

3) acquisition by learners of metacognitive competencies, which form the basis for independent learning;

4) innovative, entrepreneurial and educational activities of the university;

5) continuous improvement of education programs through their systematic monitoring;

6) analysis of learning outcomes. The departments should develop processes where:

– education programs provide an uninterrupted and coordinated sequence of study of educational disciplines (trajectory of training), allowing to obtain certain learning outcomes, with the involvement of expert employers;

– students should actively participate in the educational process, be encouraged and supported in order to achieve a high level of knowledge, become more conscious and responsible for learning outcomes;

– faculty and students demonstrate a commitment to joint efforts to build professional competencies;;

7) results of the final state attestation, in which students are supposed to demonstrate developed professional competencies in the chosen specialty

8) employers' expert opinions on education programs;

9) annual updating of the catalog of elective disciplines;

10) monitoring of the quality of teaching disciplines;

11) analytical data on the results of university participation and education programs in world and national ratings;

12) readiness to accept risks in the educational market.



## 8. INVOLVEMENT IN EDUCATION PROGRAMS

Education programs are aimed at providing students with opportunities to acquire and apply knowledge and skills *through involvement in the learning process*, posing new challenges for learners and providing an opportunity to demonstrate deeper awareness and responsibility for their own learning.

*Involvement is the principle* that is used to develop education programs, to study disciplines in accordance with the chosen trajectory of learning.

*Involvement* unites education programs through the process of thinking and conclusions made by students as a result of research carried out using application programs.

*Involvement*, supported by research, is related to the formulation and critical verification of assumptions based on evidence and prior knowledge.

Interaction of the studied education programs is conditioned by the further development of knowledge, skills and habits through their application in further work activity, life in society in terms of interdisciplinary relations.

In-depth research and teamwork of students with faculty make up one of the main principles according to which education programs should be evaluated.

Involvement in education programs is assessed based on the Results of students' learning achievements (*a link to the Instruction for the development and Approval of OP ENU 22-16 dating May 6, 2016*).



## 9. COLLEGIAL MANAGEMENT

The goal of collegial management is to create a mechanism for:

- constant improvement of education programs and innovative activities;
- creating an effective framework for achieving a high level of education;
- achievement of professional competencies, qualitative skills and results of high-level training for each student.

Management of education programs is carried out at the level:

- education program committees;
- chairs;
- faculties,
- academic-methodical commissions:
- educational and methodical work department;
- Scientific and Methodological Council;
- Academic Council of the University.

The representatives of students, undergraduates, doctoral students, employers (the Employers' Council) and all interested persons who are *directly responsible at their own level* for the quality of education programs and participate in the work and meetings of the respective collegial bodies are involved in the collegial management bodies.

Development of education programs is carried out by the education program committee.

Implementation of education programs is carried out by the chairs and faculties.

The expert conclusion on education programs is given by an expert group of the members of the educational and methodological commission of the faculties, employers and representatives of the educational and methodical work department.

Education program is reviewed and recommended for approval at a meeting of the Scientific and Methodological Council.

Educational program is approved at a meeting of the Academic Council of the University.



## 10. QUALITY ASSURANCE PROCEDURES

The procedure for passing accreditation by the university and education programs should be regarded as *an external assessment of the education quality in the framework of the implementation of the Bologna Process principles*.

In accordance with the Standards and Guidelines for Quality Assurance in Higher Education in the European Higher Education Area ESG -2015, the university has developed *internal quality standards for education* in order to:

- ensure the passage of procedures for institutional and specialized accreditation of education programs of higher and postgraduate education on the basis of adherence to the criteria and principles for assessing the effectiveness of education;
- stimulate the development of the university and improvement of education programs through continuous self-assessment, planning and implementation;
- guarantee that the university and specific education programs have correctly formulated goals aimed at achieving learning outcomes in accordance with the requirements of employers and professional standards;
- regulate the activities of the university from interfering in its educational services and infringing on academic freedom.

### **Internal quality standards of education (*references to standards*):**

Standard 1. Quality policy

Standard 2. Development and approval of education programs

Standard 3. Student-centered teaching, teaching and evaluation

Standard 4. Admission of students, academic performance, recognition and certification

Standard 5. Faculty

Standard 6. Learning resources and student support system

Standard 7. Information Management

Standard 8. Public awareness

Standard 9. Continuous monitoring and periodic evaluation of programs

Standard 10. Periodic external quality assurance



## 11. ACADEMIC MOBILITY FOR IMPROVING LEARNING

In accordance with the “Strategy for Academic Mobility of the Republic of Kazakhstan for the years 2012-2020” the guarantee of the quality of education is inextricably linked with the academic mobility of students, faculty and other staff of the university, and is one of the main objectives of the Bologna process.

In the L.N. Gumilyov ENU academic mobility is realized within the framework of the University Development Strategy and is aimed at expanding international cooperation through the exchange of experience and knowledge among students, faculty and staff.

### *Academic mobility in the university contributes to:*

- expansion of cooperation within the European higher education area;
- further internationalization of education programs of higher and postgraduate education;
- improving education programs by comparing them with foreign education programs;
- increasing employment and personal development of mobile students;
- exchange of experience between the faculty of the university and foreign universities;
- development of international cooperation with the countries of near and far abroad;
- strengthening cultural identity of the university.

Academic mobility is regulated by the “Provisions on the External Academic Mobility of Students, Faculty, Administrative and Managerial Staff, Researchers of the L.N. Gumilyov Eurasian National University” PENU 04-15 dating February 20, 2015.





## 12. LEARNING OUTCOMES (STUDENTS' ACADEMIC ACHIEVEMENTS)

At the university, the level of students' educational achievements is determined through consistent and objective procedures (*admission of students, monitoring, intermediate and final certification*) on the basis of criteria and methods for evaluating learning outcomes.

### *Procedures for assessing students' level of knowledge:*

- are compiled in accordance with the planned learning outcomes and consistent with the objectives of the education programs;
- correspond to their purpose, i.e. formed competencies, current control, intermediate and final certification;
- are built on the basis of criteria accepted by the university (examination forms – testing, oral, written, combined);
- are conducted by a faculty aware of the impact of their evaluation on the further learning process and the results of students' training in achieving the knowledge, skills and competences necessary for the formation of professional competencies and for appropriate qualifications;
- are based on the results of the work of the Appeal Commission (as applications are received from students about disagreement with the results of the evaluation);
- take into account the possible consequences of exam requirements;
- take into account the reasons for students' absence in the classroom (due to illness or other valid reasons);
- guarantee the objectivity of the evaluation process in accordance with the criteria established by the university;
- are subject to administrative review, which ensures the consistency of the entire procedure.

Educational achievements of students are regulated by the “Provisions on Monitoring and Evaluation of Educational Achievements of Students in the L.N. Gumilyov Eurasian National University” P ENU 48-14 dating February 27, 2014 and “Provisions on Appeal in the L.N. Gumilyov Eurasian National University” P ENU 11-13 dating August 28, 2013.



### 13. SYSTEM OF TEACHING QUALITY CONTROL

One of the important mechanisms for the implementation of education programs is a system of quality control of the educational process and the *faculty activities* in assessing the level of educational achievements of students in terms of credit technology training.

***The use of the system of teaching quality control in the education process for the control of faculty:***

- enables immediate feedback;
- reduces the time period spent on unproductive work;
- frees time for creative work of the faculty;
- allows tracking the process of mastering by students of basic knowledge, skills and habits in the disciplines;
- adjusts the learning process;
- gives the right to use measuring materials before direct evaluation of learning outcomes;
- assesses the level of students' educational achievements.

***Methods of the system of teaching quality control:***

- checking the content of AMCD;
- students' feedback: quantitative assessment and qualitative characteristics;
- control visits and mutual visits of classes (reviews);
- public classes;
- participation in the methodological decade;
- updated portfolio (reports, teaching; research; publicwork and service);
- receiving opinions about the teacher (from the dean, chair head, colleagues, students, employers, partners).

Mechanism for monitoring teaching quality is set out in the “Code of Business Ethics of the Faculty, Staff and Students” (approved on April 23, 2014, with amendments and additions), in the Code of Honor and Conduct of the L.N. Gumilyov ENU Student” and “ Code of Corporate Culture of the L.N. Gumilyov ENU Faculty and Staff” (approved on September 28, 2017).



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